Grand Junction Regional Airport Authority



Date: February 18, 2025

Location:

GRAND JUNCTION REGIONAL AIRPORT 2828 WALKER FIELD DRIVE GRAND JUNCTION, CO 81506 AIRPORT TERMINAL - 3rd FLOOR CONFERENCE ROOM

or

Electronic Meeting

Link: https://us02web.zoom.us/j/88230873340?pwd=OY0rxxHptJthIvIkY4BkzhrKfbdh4N.1

Time: 11:30 AM

REGULAR MEETING AGENDA

I. Call to Order

- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Commissioner Comments
- V. Citizens Comments

The Grand Junction Regional Airport Authority welcomes respectful public comments at its meetings. The Citizens Comment section is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please e-mail your comment to the Board Clerk (boardclerk@gjairport.com) 15 minutes prior to the meeting. Comments not related to specific agenda items will be addressed during the citizen comment section of the agenda. Citizen comments related to a specific action item will be addressed during the discussion of that action item. The Board Chair will indicate when you may come forward and comment. Please state your name for the record. Presentations are limited to **three minutes** and yielding time to others is not permitted. Speakers are to address the Chair, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

VI. Consent Agenda

A. January 21, 2025 Meeting Minutes

1

- Approve the January 21, 2025 Board Meeting Minutes.

D	2025	Λ:	rt Goals
B.	70175	AILDO	rr Goals

2

- Adopt the 2025 Goals for the Grand Junction Regional Airport.

C. Furniture Purchase

3

- Approve Workplace Resource bid in the amount of \$196,063.30 with a 10% owner contingency of \$19,606.33 to purchase, deliver and install furniture in the boarding area.

VII. Action

- A. Resolution No. 2025-02 Resolution Concerning Execution of Documents Pertaining to Bank Accounts
 - Adopt Resolution No. 2025-02: Resolution Concerning Execution of Documents Pertaining to Bank Accounts to update banking access and permissions

VIII. Staff Reports

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Jennifer Kroeker)

- 5

- C. CIP Update (Colin Bible)
- IX. Any other business which may come before the Board

X. Executive Session

A. Executive Session for the purpose of considering personnel matters as authorized by Colorado Revised Statute Section 24-6-402(4)(f), specifically including the Executive Director's annual review and employment contract, and for the purpose of conferring with general counsel to receive legal advice on specific legal questions, as authorized by Colorado Revised Statute 24-6-402(4)(b), specifically including potential effects of recent federal executive actions on the Airport.

XI. Adjournment



Grand Junction Regional Airport Authority Board Regular Board Meeting

Meeting Minutes January 21, 2025

REGULAR BOARD MEETING

I. Call to Order

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 11:30 AM on January 21, 2025 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted in the 3rd floor conference room as well as electronically.

Commissioners Present:

Tom Benton (Chairman)

Linde Marshall (Vice Chairman)

Thaddeus Shrader

Cody Davis

Chris West

Lee Kleinman

Cody Kennedy

Airport Staff:

Angela Padalecki (Executive Director)

Dan Reimer (Counsel)

Jennifer Kroeker

Travis Portenier

Dylan Heberlein

Kristina Warren

Ben Peck

Cameron Reece (Clerk)

Preston Toborg

Brandon Mittan

Tyler McClymond

Don Wilson

Berlin Lay

Guests:

Colin Bible, Garver

Jeremy Lee, Mead and Hunt

Brad Rolf, Mead and Hunt

Josie Hyde, Gensler

Dan, Daily Sentinel

Erling Brabaek

II. Pledge of Allegiance

III. Approval of Agenda

Commissioner Davis made a motion to approve the January 21, 2025 Board Agenda. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carries.

IV. Commissioner Comments

Commissioner Benton recognized the new Airport Security Coordinator, Don Wilson to the airport and had him introduce himself.

Commissioner Benton also recognized Briseyda for her 5 years of work at the airport.

Commissioner Benton commented that the Executive Director's annual review is next month and to provide feedback in the coming weeks.

V. Citizen Comments

No Citizen Comments were made

VI. Consent Agenda

A. December 10, 2024 Meeting Minutes

Approval of December 10, 2024 Board Meeting Minutes

B. Employee Handbook Amendment

Approval of amendment to the Airport Employee Handbook updating the use of Paid Time Off, Paid Sick Leave, Bereavement, and Dental and Vision Insurance Benefit Descriptions to reflect current practices

C. Consent to Lease Assignment – GMF Investments, LLC and Obviously Adrian Aviation, LLC

Consent to assignment of Ground Lease from GMF Investment, LLC and Obviously Adrian Aviation, LLC, and authorize the Executive Director to consent to the assignment

Commissioner Marshall made a motion to approve the Consent Agenda with the correction of spelling of "Adrian". Commissioner West seconded the motion. Voice Vote: All Ayes; motion carries.

VII. Action

A. Reappoint the At-Large Commissioner

Reappoint the At-Large Commissioner candidate to be recommended to the Mesa County Commissioners and the Grand Junction City Council for approval in accordance with the Authority's Bylaws

Commissioner Davis made a motion to reappoint the At-Large Commissioner. Commissioner - Shrader seconded the motion. Voice Vote: All Ayes; motion carries.

January 21, 2025 Minutes – Page 2

B. Resolution No. 2025-01 – Designating the Location for the Posting of Notice of Meetings for 2025

Adopt Resolution No. 2025-01 designating the location for the posting of notice of meetings for 2025

Commissioner Shrader made a motion to adopt Resolution No. 2025-01 designating the location for the posting of notice of meetings for 2025. Commissioner Davis seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner Davis, yes; Commissioner Benton, yes; Commissioner West, yes; Commissioner Marshall, yes. Commissioner Kleinman, yes; and Commissioner Kennedy; yes. The motion carries.

C. 2025 Officer and Committee Appointments

Approval of 2025 Officer and Committee Appointments

Commissioner Davis nominated Commissioner Marshall as Chairman. Commissioner West seconded the nomination. Commissioner Davis made a motion for the chairman nominations to close. Commissioner Kennedy seconded the motion. Voice Vote: All Ayes; motion carries. Commissioner Davis made a motion to elect Commissioner Marshall as Chairman. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carries.

Commissioner Marshall nominated Commissioner West as Vice-Chairman. Commissioner Benton seconded the nomination. Commissioner Davis made a motion for the Vice-Chairman nominations to close. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carries. Commissioner Shrader made a motion to elect Commissioner West as Vice-Chairman. Commissioner Kleinman seconded the motion. Voice Vote: All Ayes; motion carries.

Commissioner West nominated Sarah Menge as Treasurer. Commissioner Marshall seconded the nomination. Commissioner Davis made a motion for the Treasurer nominations to close. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carries. Commissioner Marshall made a motion to elect Sarah Menge as Treasurer. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carries.

Commissioner West nominated Victoria Hightower as Clerk and Cameron Reece as Deputy Clerk. Commissioner Kleinman seconded the nomination. Commissioner Marshall made a motion for the Clerk and Deputy Clerk nominations to close. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carries. Commissioner Davis made a motion to elect Victoria Hightower as Clerk and Cameron Reece as Deputy Clerk. Commissioner Kleinman seconded the motion. Voice Vote: All Ayes; motion carries.

Resulting 2025 Officers:

Chairman – Linde Marshall Vice Chairman – Chris West Treasurer – Sarah Menge Clerk – Victoria Hightower

January 21, 2025 Minutes – Page 3

Deputy Clerk – Cameron Reece

2025 Committees: (These Committees will remain until further notice from Chair) <u>Executive Committee</u> – Linde Marshall (Chair), Chris West (Vice-Chair)

<u>Finance and Audit Committee</u> – Chris West (Chair), Lee Kleiman, Dan Meyer, and Clay Tufly

<u>Ad- Hoc Terminal Visioning and Expansion Committee</u> – Linde Marshall (Chair), Thaddeus Shrader

D. FAA Reimbursable Agreement for Permanent Navigational Aid Design and Construction associated with the Runway 12/30 Relocation Project

Approve Agreement AJW-FN-WSA-25-NM-007049 in the amount of \$197,810.54 with the FAA for the design support related to NAVAID facilities and supporting infrastructure for Runway 12/30 and authorize the Executive Director to sign the agreement

Commissioner Kleinman made a motion to approve agreement AJW-FN-WSA-25-NM-007049 in the amount of \$197,810.54 with the FAA for the design support related to NAVAID facilities and supporting infrastructure for Runway 12/30 and authorize the Executive Director to sign the agreement. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carries.

VIII. Discussion

A. 2025 Airport Goals

IX. Staff Reports

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Jennifer Kroeker)
- C. CIP Update (Colin Bible)

X. Any other business which may come before the Board

XI. Adjournment

The meeting adjourned at approximately 12:54pm

Audio recording of the complete meeting can be found at https://gjairport.com/Board Meetings

T 0 100	Donton	$D \sim \sim \kappa d$	Chairman
TOIL	Benton.	Board	Chairman

ATTEST:

Cameron Reece, Clerk to the Board

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	2025 Airport Goals		
PURPOSE:	Information 🗆	Guidance 🗆	Decision ⊠
RECOMMENDATION:	Adopt the 2025 Goals fo	r the Grand Junction F	Regional Airport.
SUMMARY:	Refer to the attached su	mmary of 2025 Airpor	t Goals.
REVIEWED BY:	Executive Director		
FISCAL IMPACT:	N/A		
ATTACHMENTS:	2025 Airport Goal Summ	nary	
STAFF CONTACT:	Angela Padalecki		
	apadalecki@gjairport.co	<u>m</u>	
	Office: 970-248-8588		

Airport 2025 Objectives and Goals

1. Maintain Sustainable Air Service Growth

- a. Serve 600,000 passengers (5% above 2024 record)
- b. Increase seat capacity by 5%
- c. Retain all air service and increase frequency to hubs
- d. Maintain low leakage to surrounding airports
- e. Deploy new airport website with passenger airline booking tool
- f. Secure service to new eastern destination by 2026

2. Improve Airport Sustainability

- a. Maintain budget and schedule on RWY 11/29 replacement construction program and minimize operational impacts
- b. Optimize RWY 11/29 replacement program schedule with the FAA and other partners to promote efficiency
- c. Complete construction on ATC Tower and terminal improvements within budget and with minimal operational impacts
- d. Maintain clean compliance audits
- e. Extend signatory airline use and lease agreements
- f. Incorporate 2024 resiliency goals into all Airport projects
- g. Create efficient system for managing ground leases
- h. Create comprehensive 10-year CIP with funding plan
- i. Complete conceptual terminal expansion design and advance design for 2026 construction on high-priority projects

3. Advance Airport Development

- a. Expand public parking lot and begin maintenance on existing
- b. Execute new parking and rental car agreements
- c. Help existing tenants expand West Star project, BLM project, and others
- d. Prepare for 2026 construction of covered parking with solar, electric vehicle charging, and expanded parking revenue opportunities
- e. RFI for hangar development

4. Maintain Employee Engagement

- a. Optimize org chart given current and retiring staff
- b. Invest in employee training and development
- c. Boost cross training and business continuity
- d. Develop plan for employee support space for construction by 2026
- e. Maintain low turnover

5. Maintain High Community Engagement

- a. Work collaboratively within the community to bring the airport to more people
- b. Support community events at airport: *GJT Runway Run,* CAF Hangar Dance, prepare for next Air Show

Grand Junction Regional Airport Authority

Agenda Item Summary

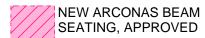
Furniture Purchase		
Information □	Guidance □	Decision ⊠
vendors, including two local interior of the boarding are improve the customer experimentaries that the Board appreciation. Gensler reviewed the RFP resource to be the lowest in the second s	I vendors, for the addition as. This furniture will incre erience. This purchase sup proved at the November 2 esponses with Airport States	al furniture to refresh the ease seating capacity and plements the Arconas 2024 regularly scheduled board
Executive Director and Lega	al Counsel	
· · ·		
Total - \$215,669.63		
None		
Ben Peck		
Office: 970-248-8589		
	Information Approve Workplace Resourcontingency of \$19,606.33 area. Consistent with the Termin vendors, including two local interior of the boarding are improve the customer experimenture that the Board approve meeting. Gensler reviewed the RFP resource to be the lowest reso	Information Guidance Guidance Guidance Guidance Gentingency of \$19,606.33 to purchase, deliver and is area. Consistent with the Terminal Visioning project, Genslavendors, including two local vendors, for the addition interior of the boarding areas. This furniture will increimprove the customer experience. This purchase supfurniture that the Board approved at the November 2 meeting. Gensler reviewed the RFP responses with Airport Staff Resource to be the lowest responsive bidder. Airport Board award the purchase to Workplace Resource. Executive Director and Legal Counsel Furniture Bid - \$196,063.30 Contingency - \$19,606.33 Total - \$215,669.63 None Ben Peck

INTERIOR HOLDROOM REFRESH | GATES 2-5 EXISTING ARCONAS BEAM SEATING, RELOCATED NEW ARCONAS BEAM SEATING, APPROVED NEW LOUNGE SEATING, FOR APPROVAL INTERIOR SCOPE (CURRENTLY) BEING BID OUT: - CARPET / BASE / PAINT - NEW GATE AGENT DESKS - UPDATED BENCH QUEUNG SPACE

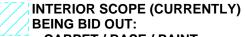
INTERIOR HOLDROOM REFRESH | GATES 1 & 6











- CARPET / BASE / PAINT
- NEW GATE AGENT DESKS
- UPDATED BENCH

INTERIOR HOLDROOM REFRESH | MATERIAL PALETTE

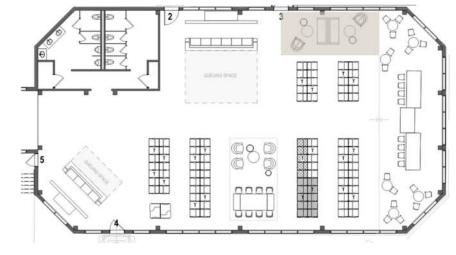


Product Solutions



Gates 2-5 | Lounge Furniture



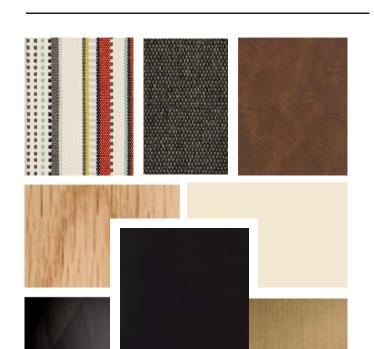


*All pictures of product are meant to be representations and thought starters..

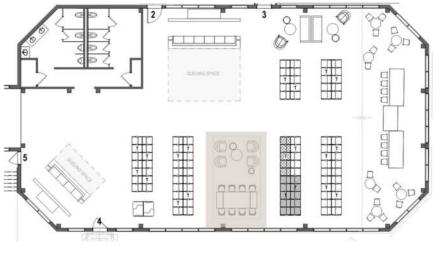




Gates 2-5 | Lounge Furniture







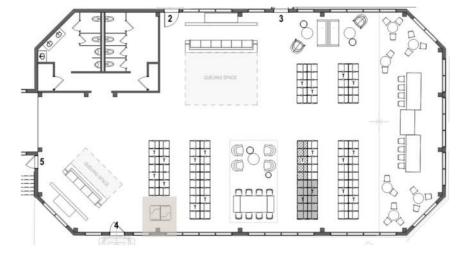
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Gates 2-5 | Lounge Furniture





*All pictures of product are meant to be representations and thought starters..

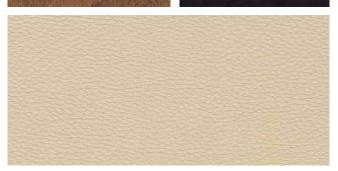




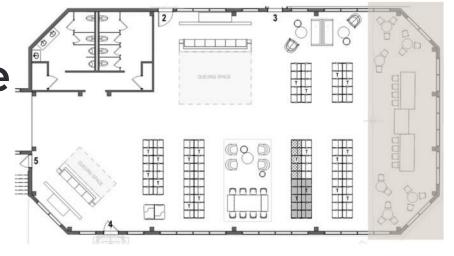
Gates 2-5 | Concessions Furniture











*All pictures of product are meant to be representations and thought starters..





Gates 1&6 | Lounge Furniture



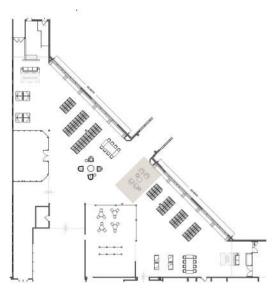




Gates 1&6 | Lounge Furniture







*All pictures of product are meant to be representations and thought starters..

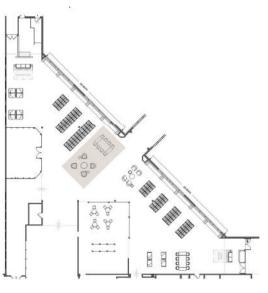




Gates 1&6 | Lounge Furniture







*All pictures of product are meant to be representations and thought starters..





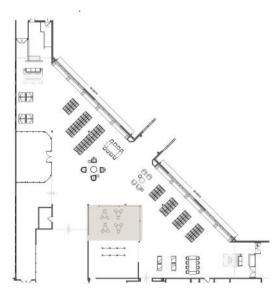
Gates 1&6 | Concessions Furniture











*All pictures of product are meant to be representations and thought starters..



GRAND JUNCTION REGIONAL AIRPORT | FURNITURE RFP FINANCIAL BID FORM

DEALER: Workplace Resource
1/10/2025
*** Line item used in summary total on first page. This will be "base spec".

PASSENGER	Tormon							
TAG	ITEM DESCRIPTION	MANUFACTURER	PRODUCT NAME	PRODUCT NUMBER	QTY	UNIT PRICE	LINIT EYT DDICE	EXTENDED PRICE
A	Sofa	Andreu World	Raglan Sofa	SF2067		2 \$3,024.88		
	Colu	Andrea Wond	Fabric- COM Kvadrat Twill Weave	1287-0990	1			
В	Wood Coffee Table	Masaya	Batea Coffee Table	2066.302		4 \$1,365.85		\$5,463.40
C1	Rocking Lounge Chair	Bernhardt Design	Abra Chair	6180		2 \$1,927.15		
	3 3		Fabric-COM Ultrafabric Brisa	601-3280	1			
22	Rocking Lounge Chair	Bernhardt Design	Abra Chair	6180		4 \$1,927.15	\$7,708.60	\$10,041.10
	, , , , , , , , , , , , , , , , , , ,	· ·	Fabric- COM Kvadrat Twill Weave	1287-0990	3	977.75	\$2,332.50	\$10,041.10
D	Wood and Metal Side Table	Bernhardt Design	Albany Table	A21		4	\$948.29	\$3,793.16
	Wood and Metal Side Table	Bernhardt Design	Albany Table	A17		4	\$842.93	\$3,371.72
F	Wood Community Table	NaughtOne	Morse Table w/ (2) Power Packs	MSC33R	;	3	\$5,854.94	\$17,564.82
31	Upholstered Chair	Grand Rapids Chair Co.	Ferdinand Chair	728-33	2	4	\$925.24	\$22,205.76
+	Lounge Chair	Paul Brayton Designs	Dawson Chair	2904-P16		8 \$1,454.27		
			Fabric- COM Wormwood Tapper	21414	3			
	Lounge Chair with Table	Muuto	Outline Work	100 Hightback	1-	4	\$4,010.98	
I	Wood and Metal Side Table	Bernhardt Design	Albany Table	A42		1	\$1,791.22	\$1,791.22
				SUBTOTAL BASE SPEC	•			\$145.839.87
				SUBIUIAL BASE SPEC	•			Q143,039.07
ADDITION	WAL LINE ITEM REQUIREMENTS *no	t to be included in ba	se line bid					
	NS FURNITURE AND ADDITIONAL MOVING C							
G2	Upholstered Chair	Grand Rapids Chair Co.	Ferdinand Chair	728-31	2	8 \$553.17		\$15,488.76
ζ.	Wood and Metal Table	Grand Rapids Chair Co.	Pedestal Table	RAM-30-30-RD-30	10			\$5,992.70
-	Upholstered Stool	Grand Rapids Chair Co.	Ferdinand Stool	728BS-31		8 \$583.90		\$4,671.20
					SUBTOTA	AL- ADD ALTS		\$26,152.66
	Install Costs for misc. additional iter							\$665.00
	Install Cost to relocate and reset ex							\$420.00
	Cost to relocate (5) 3-seat triangle b	eam seats to ticketing hall						\$700.00
					ADD AL	TS + LABOR		\$27,937.66

\$1,732.50

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	Resolution No. 2025-02: Resolution Concerning Execution of Documents Pertaining to Bank Accounts		
PURPOSE:	Information	Guidance 🗆	Decision ⊠
RECOMMENDATION:	Adopt Resolution No. 2025-02: Resolution Concerning Execution of Documents Pertaining to Bank Accounts to update banking access and permissions		
SUMMARY:	Airport Authority. The Changes in role	proposed revisions i	s within bank accounts for the ncorporate the following: s amongst Airport staff;
REVIEWED BY:	Executive Director and	Legal Counsel	
FISCAL IMPACT:	None		
ATTACHMENTS:	Resolution No. 2025-0 Pertaining to Bank Acc		ning Execution of Documents
STAFF CONTACT:	Jennifer Kroeker, Fina Email: jkroeker@gjairp Office: 970-244-9100	_	

Resolution No. 2025-02

Of the GRAND JUNCTION REGIONAL AIRPORT AUTHORITY A Resolution Concerning Execution of Documents Pertaining to Bank Accounts

WHEREAS, the Board of Grand Junction Regional Airport Authority ("the Board") desires to authorize the deposit of Authority funds, and funds due to the Authority, into Authority accounts in eligible financial institutions in Mesa County which have been designated by the Board as meeting the requirements for deposit of Authority monies under appropriate federal and Colorado laws; and

WHEREAS, the Board desires to authorize the Board Chairman, Vice Chairman, Executive Director, Director of Facilities, Finance and Administration Director, Finance Manager, or Finance Specialist to transfer funds between Authority accounts within the same Authority Board-designated financial institution; and

WHEREAS, the Board desires to authorize the Chairman, Vice Chairman, Executive Director or Director of Facilities, as designated below, to execute with only one (1) signature any and all (A) bank documents, checks and other instruments of withdrawal up to \$100,000, and (B) any payroll and payroll related expenditures, including but is not limited to, payments for tax withholding, payments for retirement and 401(k) contributions and garnishments and sales tax and investment account transfers:

Linde Marshall	Chairman
Chris West	Vice Chairman
Angela Padalecki	Executive Director
Ben Peck	Director of Facilities
whereas, the Board desires to a conly one (1) signature any and all automates	uthorize the Chairman as designated below to execute with ated clearing house (ACH) payments:
Linde Marshall	Chairman
Provided, however, that checks or other ins	truments of withdrawal (other than payroll and payroll

Provided, however, that checks or other instruments of withdrawal (other than payroll and payroll related expenditures including but not limited to payments for tax withholding, payments for retirement and 401(k) contributions, garnishments and sales tax, investment account transfers, and ACH payments) in an amount greater than \$100,000 shall have two (2) such signatories, as follows:

- Chairman; AND/OR
- Vice Chairman; AND
- Executive Director; OR
- Director of Facilities;

AND,

WHEREAS, the Board desires to require three (3) signatories, as follows, **to execute any promissory note or other evidence of indebtedness** at any financial institution:

Chairman or Vice Chairman; AND

- Executive Director; AND
- One (1) additional Board Commissioner

NOW THEREFORE, IT IS RESOLVED that the Board authorizes the deposit of Authority funds, and funds due to the Authority, into an Authority account in an eligible financial institution in Mesa County which has been designated by the Board as meeting the requirements for deposit of public monies under appropriate federal and Colorado laws; and

IT IS FURTHER RESOLVED that the Board authorizes the Board Chairman, Vice Chairman, Executive Director, Director of Facilities, Finance and Administration Director, Finance Manager, or Finance Specialist to transfer funds between Authority accounts within the same Authority Board-designated financial institution; and

IT IS FURTHER RESOLVED that the Board authorizes the Chairman, Vice Chairman, Executive Director, or Director of Facilities, to execute with one (1) signature any and all (A) bank documents, checks and other instruments of withdrawal up to \$100,000, and (B) all payroll and payroll related expenditures, including but not limited to, payments for tax withholding, payments for retirement and 401(k) contributions, and garnishments and sales tax and investment account transfers:

Linde Marshall	Chairman
Chris West	Vice Chairman
Angela Padalecki	Executive Director
Ben Peck	Director of Facilities

IT IS FURTHER RESOLVED, that the Board authorizes the Chairman as designated below to execute with only one (1) signature any and all ACH Payments:

Linde Marshall	Chairmar
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Provided, however, that checks or other instruments of withdrawal (other than payroll and payroll related expenditures, including but not limited to payments for tax withholding, payments for retirement and 401(k) contributions, garnishments and sales tax, investment account transfers, and ACH payments) in an amount greater than \$100,000 shall require two (2) such signatures as follows:

- Chairman; AND/OR
- Vice Chairman; AND
- Executive Director; OR
- Director of Facilities;

AND,

IT IS FURTHER RESOLVED that the Board requires three (3) signatures, as follows, **to execute any promissory note or other evidence of indebtedness** at any financial institution:

- Chairman or Vice Chairman; AND
- Executive Director: AND
- One (1) additional Board Commissioner

Board Members Voting Aye:	Those Voting Nay:
	GRAND JUNCTION REGIONAL AIRPORT AUTHORITY
ATTEST:	Chairman
Clerk	

PASSED AND ADOPTED this <u>18th</u> day of <u>February</u>, 2025.

Resolution No. 20254-023

Of the GRAND JUNCTION REGIONAL AIRPORT AUTHORITY A Resolution Concerning Execution of Documents Pertaining to Bank Accounts

WHEREAS, the Board of Grand Junction Regional Airport Authority ("the Board") desires to authorize the deposit of Authority funds, and funds due to the Authority, into Authority accounts in eligible financial institutions in Mesa County which have been designated by the Board as meeting the requirements for deposit of Authority monies under appropriate federal and Colorado laws; and

WHEREAS, the Board desires to authorize the Board Chairman, Vice Chairman, Executive Director, Director of Facilities, <u>Finance and Administration Director</u>, Finance Manager, <u>or</u> Finance <u>Specialist</u>, <u>or Accountant to Specialist to</u> transfer funds between Authority accounts within the same Authority Board-designated financial institution; and

WHEREAS, the Board desires to authorize the Chairman, Vice Chairman, Executive Director or Director of Facilities, as designated below, to execute with only one (1) signature any and all (A) bank documents, checks and other instruments of withdrawal up to \$100,000, and (B) any payroll and payroll related expenditures, including but is not limited to, payments for tax withholding, payments for retirement and 401(k) contributions and garnishments and sales tax and investment account transfers:

Linde Marshall Tom Benton	_ Chairman
Chris West Linde Marshall	_ Vice Chairman
Angela Padalecki	Executive Director
Ben Peck	Director of Facilities
WHEREAS, the Board desires to authoronly one (1) signature any and all automated	rize the Chairman as designated below to execute with clearing house (ACH) payments:

Linde Marshall Tom Benton Chairman

Provided, however, that checks or other instruments of withdrawal (other than payroll and payroll related expenditures including but not limited to payments for tax withholding, payments for retirement and 401(k) contributions, garnishments and sales tax, investment account transfers, and ACH payments) in an amount greater than \$100,000 shall have two (2) such signatories, as follows:

- Chairman: AND/OR
- Vice Chairman; AND
- Executive Director; OR
- Director of Facilities;

AND,

WHEREAS, the Board desires to require three (3) signatories, as follows, **to execute any promissory note or other evidence of indebtedness** at any financial institution:

Chairman or Vice Chairman; AND

- Executive Director; AND
- One (1) additional Board Commissioner

NOW THEREFORE, IT IS RESOLVED that the Board authorizes the deposit of Authority funds, and funds due to the Authority, into an Authority account in an eligible financial institution in Mesa County which has been designated by the Board as meeting the requirements for deposit of public monies under appropriate federal and Colorado laws; and

IT IS FURTHER RESOLVED that the Board authorizes the Board Chairman, Vice Chairman, Executive Director, Director of Facilities, <u>Finance and Administration Director</u>, Finance Manager, <u>or</u> Finance <u>Specialist</u>, <u>or Accountant to Specialist to</u> transfer funds between Authority accounts within the same Authority Board-designated financial institution; and

IT IS FURTHER RESOLVED that the Board authorizes the Chairman, Vice Chairman, Executive Director, or Director of Facilities, to execute with one (1) signature any and all (A) bank documents, checks and other instruments of withdrawal up to \$100,000, and (B) all payroll and payroll related expenditures, including but not limited to, payments for tax withholding, payments for retirement and 401(k) contributions, and garnishments and sales tax and investment account transfers:

Linde Marshall Tom Benton	_ Chairman
Chris West Linde Marshall	_ Vice Chairman
Angela Padalecki	_ Executive Director
Ben Peck	_ Director of Facilities

IT IS FURTHER RESOLVED, that the Board authorizes the Chairman as designated below to execute with only one (1) signature any and all ACH Payments:

Linde Marshall Tom Benton	Chairmar
---------------------------	----------

Provided, however, that checks or other instruments of withdrawal (other than payroll and payroll related expenditures, including but not limited to payments for tax withholding, payments for retirement and 401(k) contributions, garnishments and sales tax, investment account transfers, and ACH payments) in an amount greater than \$100,000 shall require two (2) such signatures as follows:

- Chairman; AND/OR
- Vice Chairman; AND
- Executive Director; OR
- Director of Facilities;

AND,

IT IS FURTHER RESOLVED that the Board requires three (3) signatures, as follows, **to execute any promissory note or other evidence of indebtedness** at any financial institution:

- Chairman or Vice Chairman; AND
- Executive Director: AND
- One (1) additional Board Commissioner

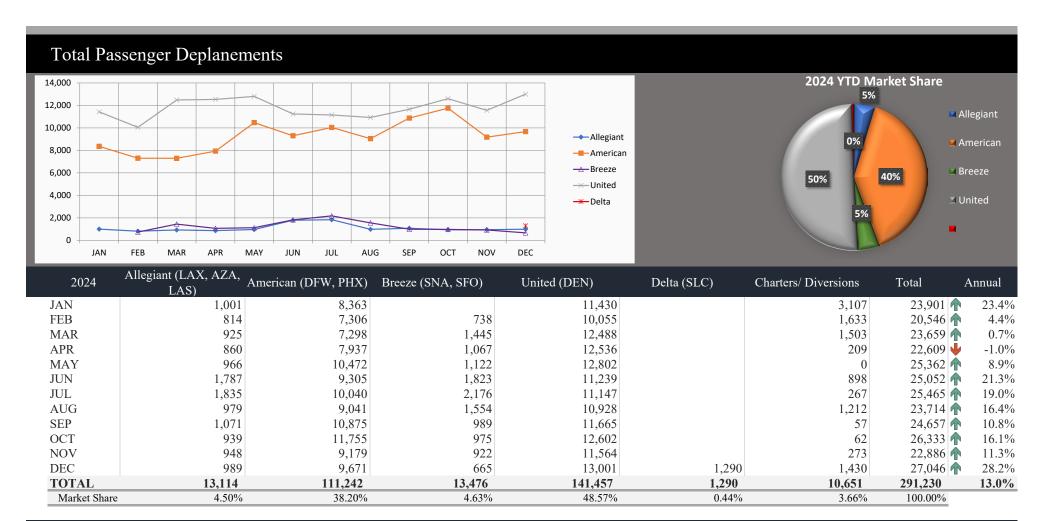
Board Members Voting Aye:	Those Voting Nay:
	GRAND JUNCTION REGIONAL AIRPORT AUTHORITY
ATTEST:	Chairman

Clerk

GRAND JUNCTION REGIONAL AIRPORT December 2024 DATA & STATISTICS

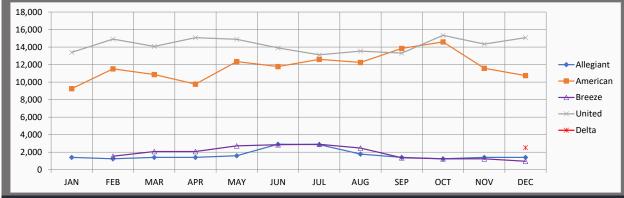
Total Passenger Enplanements 2024 YTD Market Share 14.000 5% 12,000 ■ Allegiant 10,000 → Allegiant **A**merican 8,000 ----American 41% **■** Breeze 6,000 \rightarrow United 4,000 ■ United - Delta 49% 2,000 JAN MAR APR MAY JUN JUL AUG SEP DEC FEB OCT NOV 5% Allegiant (LAX, AZA, American (DFW, Breeze (SNA, SFO) United (DEN) Delta (SLC) Total 2024 Charters/ Diversions Annual LAS) PHX) 987 18,598 JAN 10,410 12.1% 7,201 0 **FEB** 824 7,532 9,409 69 18,680 846 1.4% MAR 961 8,521 1,512 10,988 111 22,093 10.0% 8,226 1,089 12,830 APR 798 22,943 3.4% 25,694 MAY 1,078 10,441 1,258 12,917 0 8.6% 11,035 1,691 11,224 25,652 27.0% JUN 1,696 6 JUL 1,771 10,359 2,195 10,966 80 25,371 15.8% AUG 8,873 22,668 1,060 1,519 10,973 243 11.7% SEP 1,041 10,959 988 11,427 0 24,415 4.7% 1,034 27,027 OCT 980 12,168 12,845 0 13.6% 9,797 922 NOV 1,024 11,759 0 23,502 11.9% DEC 1,043 8,495 632 11,891 1,390 0 23,451 18.1% **TOTAL** 13,263 113,607 13,686 137,639 1,390 509 280,094 11.5% Market Share 4.74% 40.56% 4.89% 49.14% 0.50% 0.18% 100.00%

2023	Allegiant (LAX, AZA, LAS)	American (DFW, PHX)	Breeze (SNA, SFO)	United (DEN)	Charters/ Diversions	Total
JAN	932	8,545	0	7,110	0	16,587
FEB	1,507	9,479	0	7,326	108	18,420
MAR	2,512	8,687	0	8,886	0	20,085
APR	1,790	10,063	0	10,339	0	22,192
MAY	1,587	10,848	0	11,221	0	23,656
JUN	1,663	9,246	0	9,285	0	20,194
JUL	2,571	10,062	0	9,280	0	21,913
AUG	1,303	9,171	0	9,826	0	20,300
SEP	893	10,032	0	12,388	0	23,313
OCT	1,074	11,220	0	11,501	0	23,795
NOV	980	8,490	0	11,535	0	21,005
DEC	1,041	7,932	0	10,877	0	19,850
TOTAL	17,853	113,775	-	119,574	108	251,310
Market Share	7.10%	45.27%	0.00%	47.58%	0.04%	100.00%



2023	Allegiant (LAX, AZA, LAS)	American (DFW, PHX)	Breeze (SNA, SFO)	United (DEN)	Charters/ Diversions	Total
JAN	900	8,617	0	9,727	131	19,375
FEB	1,529	9,723	0	8,164	265	19,681
MAR	2,259	10,202	0	10,820	202	23,483
APR	1,827	10,498	0	10,453	54	22,832
MAY	1,683	10,837	0	10,761	0	23,281
JUN	1,683	9,194	0	9,776	2	20,655
JUL	2,792	9,595	0	9,006	0	21,393
AUG	1,345	9,124	0	9,897	0	20,366
SEP	796	9,615	0	11,834	0	22,245
OCT	1,050	10,451	0	11,176	0	22,677
NOV	960	8,262	0	11,333	0	20,555
DEC	992	8,386	0	11,724	0	21,102
TOTAL	17,816	114,504		124,671	654	257,645
Market Share	6.91%	44.44%	0.00%	48.39%	0.25%	100.00%

Scheduled Capacity

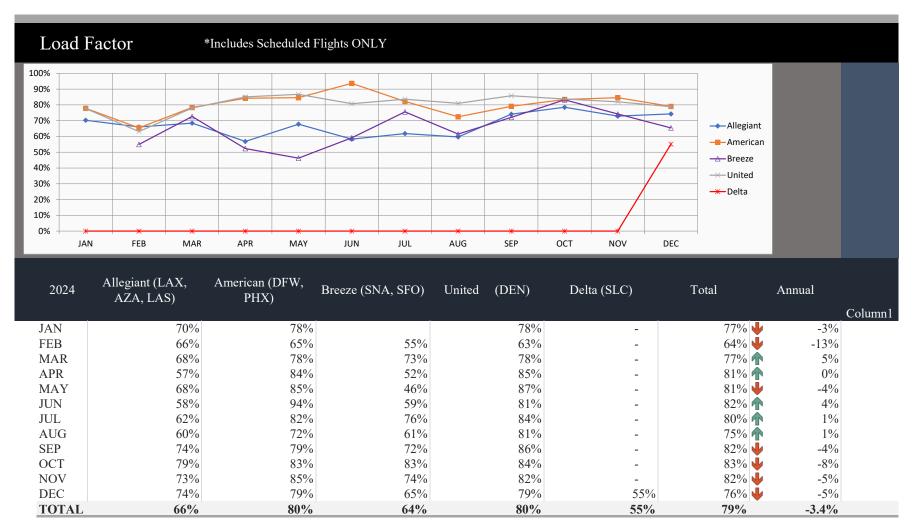




2024	Allegiant (LAX, AZA, LAS)	American (DFW, PHX)	Breeze (SNA, SFO)	United (DEN)	Delta (SLC)	Total	Annual
JAN	1,404	9,254		13,399		24,057	15.8%
FEB	1,248	11,508	1,540	14,912		29,208	21.1%
MAR	1,404	10,871	2,080	14,078		28,433	2.1%
APR	1,404	9,766	2,080	15,077		28,327	4.5%
MAY	1,590	12,342	2,720	14,892		31,544	13.4%
JUN	2,910	11,779	2,860	13,898		31,447	22.9%
JUL	2,865	12,598	2,904	13,118		31,485	14.5%
AUG	1,776	12,246	2,470	13,544		30,036	12.7%
SEP	1,404	13,853	1,370	13,314		29,941	9.4%
OCT	1,248	14,588	1,242	15,341		32,419	26.0%
NOV	1,404	11,583	1,242	14,344		28,573	18.9%
DEC	1,404	10,748	966	15,077	2,520	30,715	26.1%
TOTAL	20,061	141,136	21,474	170,994	2,520	356,185	15.3%
Market Share	5.63%	39.62%	6.03%	48.01%	0.71%	100.00%	

2023	Allegiant (LAX, AZA, LAS)	American (DFW, PHX)	Breeze (SNA, SFO)	United (DEN)	Total
JAN	1,446	11,096	0	8,230	20,772
FEB	2,112	13,749	0	8,262	24,123
MAR	3,102	13,908	0	10,846	27,856
APR	2,826	13,300	0	10,980	27,106
MAY	2,334	13,057	0	12,418	27,809
JUN	3,078	11,091	0	11,424	25,593
JUL	3,546	12,727	0	11,214	27,487
AUG	1,794	13,628	0	11,218	26,640
SEP	1,278	11,972	0	14,112	27,362
OCT	1,404	12,212	0	12,106	25,722
NOV	1,269	10,053	0	12,716	24,038
DEC	1,448	9,912	0	12,990	24,350
TOTAL	25,637	146,705	-	136,516	308,858
Market Share	8.30%	47.50%	0.00%	44.20%	100.00%
Warket Share	0.3070	47.5070	33/40	77.2070	100.

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2023	Allegiant (LAX, AZA, LAS)	American (DFW, PHX)	Breeze (SNA, SFO)	United (DEN)	Total
JAN	64%	77%	0%	86%	80%
FEB	71%	69%	0%	89%	76%
MAR	81%	62%	0%	82%	72%
APR	63%	76%	0%	91%	81%
MAY	68%	83%	0%	90%	85%
JUN	54%	83%	0%	77%	77%
JUL	73%	79%	0%	81%	79%
AUG	73%	67%	0%	83%	74%
SEP	70%	84%	0%	88%	85%
OCT	76%	92%	0%	94%	92%
NOV	77%	84%	0%	91%	87%
DEC	72%	80%	0%	84%	82%
TOTAL	70%	78%	0%	86%	81%

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2024 Enplaned and Deplaned Airfreight - Lbs

2024 YTD

Enplaned Freight Deplaned Freight 4,114,243 6,464,245

17.49% 5.93%

2023 YTD

Enplaned Freight Deplaned Freight 3,501,887 6,102,343

2024 Market Share



90%

- ▼ FedEx
- Key Lime
- American
- **∡** Breeze
- ■United

Enplaned	FedEx	Key Lime	American	Breeze	United	Total	YTD Total	Annual
JAN	284,027	14,391	12	-	97	298,527	298,527	8.0%
FEB	304,293	11,959	-	-	29	316,281	614,808	33.5%
MAR	312,469	16,211	-	-	989	329,669	944,477	1.5%
APR	281,463	16,218	-	-	167	297,848	1,242,325	8.3%
MAY	358,924	11,261	-	-	103	370,288	1,612,613	41.2%
JUN	359,404	12,986	13	-	15	372,418	1,985,031	29.1%
JUL	374,027	14,381	95	-	58	388,561	2,373,592	45.2%
AUG	401,207	12,791	-	-	44	414,042	2,787,634	13.0%
SEP	342,599	16,332			71	359,002	3,146,636	19.2%
OCT	297,247	15,800	7		134	313,188	3,459,824	7.1%
NOV	255,909	11,755	_	-	-	267,664	3,727,488	0.9%
DEC	370,869	15,886	-	-	-	386,755	4,114,243	12.3%
TOTAL	3,942,438	169,971	127	-	1,707	4,114,243	4,114,243	22%
Market Share	95.82%	4.13%	0.00%	0.00%	0.04%	100.00%		

Deplaned	FedEx	Key Lime	American	Breeze	United	Total	YTD Total	Month over Month
JAN	375,391	65,372	380	-	2,181	443,324	443,324	-1.1%
FEB	438,433	65,227	567	-	615	504,842	948,166	17.3%
MAR	459,530	69,041	-	-	573	529,144	1,477,310	2.1%
APR	376,375	72,606	701	-	-	449,682	1,926,992	8.5%
MAY	517,230	75,952	-	-	-	593,182	2,520,174	34.4%
JUN	540,216	68,273	791	-	-	609,280	3,129,454	14.4%
JUL	578,093	81,629	159	-	-	659,881	3,789,335	28.6%
AUG	595,377	80,760	568	-	-	676,705	4,466,040	12.7%
SEP	480,308	66,660	18			546,986	5,013,026	8.4%
OCT	386,561	87,660	1,015			475,236	5,488,262	-6.0%
NOV	390,975	65,139	2,085		5,000	463,199	5,951,461	-12.5%
DEC	436,074	71,504	706		4,500	512,784	6,464,245	-22.7%
TOTAL	5,574,563	869,823	6,990	-	12,869	6,464,245	6,464,245	4%
Market Share	86.24%	13.46%	0.11%	35/49	0.20%	100.00%		
				35/49				

2024 Aircraft Operations

			Itineran	t			Local		
2024	Air Carrier	Air Taxi	General Aviation	Military	TOTAL ITINERANT	Local Civilian	Local Military	TOTAL LOCAL	TOTAL
JAN	629	456	1,839	98	3,022	2,080	36	2,116	5,138
FEB	666	413	1,848	182	3,109	2,010	50	2,060	5,169
MAR	711	471	1,762	107	3,051	2,002	82	2,084	5,135
APR	554	405	2,090	98	3,147	1,776	76	1,852	4,999
MAY	651	431	2,055	134	3,271	1,628	90	1,718	4,989
JUN	691	418	2,223	157	3,489	1,287	38	1,325	4,814
JUL	602	470	2,681	138	3,891	1,724	88	1,812	5,703
AUG	654	506	2,623	89	3,872	1,494	64	1,558	5,430
SEP	579	533	2,579	102	3,793	1,872	34	1,906	5,699
OCT	595	542	2,214	126	3,477	1,861	146	2,007	5,484
NOV	535	562	1,941	125	3,163	2,061	66	2,127	5,290
DEC	649	648	2,224	79	3,600	2,430	52	2,482	6,082
TOTAL	7,516	5,855	26,079	1,435	40,885	22,225	822	23,047	63,932
Historical Data	2019	2020	2021	2022	2023	2024	2023-2024 Inc/Dec		
JAN	3,425	3,713	4,904	4,477	4,054	5,138			
FEB	3,473	4,378	4,195	4,672	3,457		49.52%		
MAR	4,119	3,241	4,710	4,636	4,390	,	16.97%		
APR	3,378	2,436	4,238	4,357	4,538	,	10.16%		
MAY	4,075	3,826	4,514	5,235	4,440	· ·	12.36%		
JUN	4,293	4,588	5,000	4,785	4,473	· ·	↑ 7.62%		
JUL	4,348	4,784	5,014	4,039	5,356	· ·	↑ 6.48%		
AUG	4,256	5,436	4,858	4,983	5,250	· ·	3.43%		
SEP	3,941	4,777	5,355	4,890	6,450	· ·	-11.64%		
OCT	4,004	5,216	5,095	5,171	5,690		-3.62%		
NOV	3,811	4,612	4,841	3,974	5,078		4.17%		
DEC	4,216	4,532	4,269	3,746	6,135	,	-0.86%		
TOTAL	47,339	51,539	56,993	54,965	59,311	63,932			

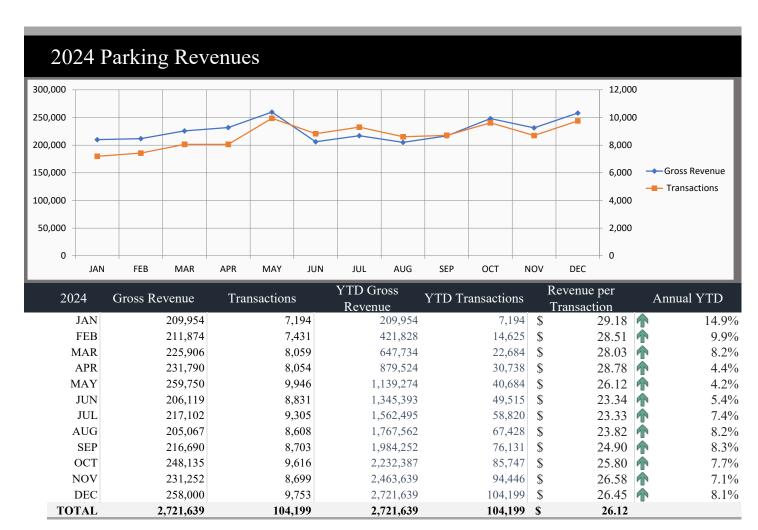
2024 Rental Car Revenues



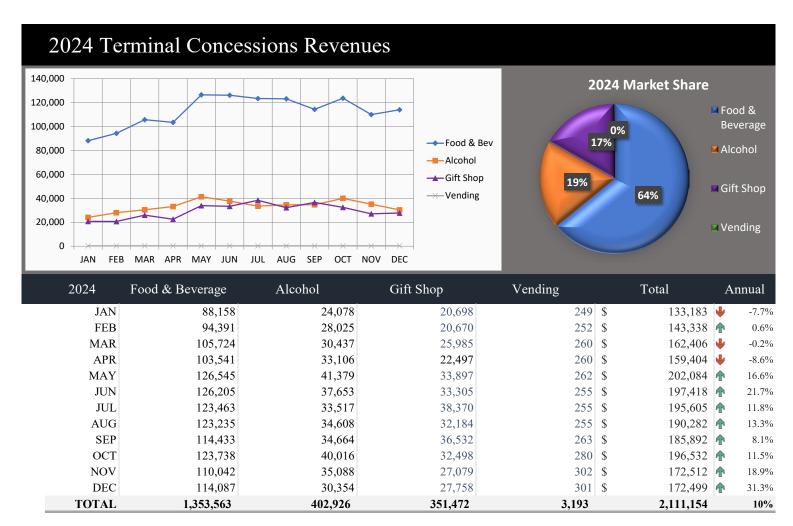
2024	Avis	Budget	Enterprise	Hertz	National/ Alamo	Total	YTD Total	Annual YTD
JAN	173,845	75,404	118,776	223,211	127,791	719,026	719,026	2.3%
FEB	158,922	84,182	111,296	225,026	133,750	713,176	1,432,202	0.5%
MAR	246,456	128,358	173,034	253,618	210,412	1,011,878	2,444,080	4.0%
APR	223,351	113,327	200,361	291,896	197,600	1,026,535	3,470,615	2.7%
MAY	208,090	140,147	246,349	320,048	234,511	1,149,146	4,619,761	2.8%
JUN	226,669	130,964	335,824	400,989	210,385	1,304,832	5,924,593	5.2%
JUL	223,250	125,007	221,392	324,028	263,735	1,157,413	7,082,006	4.2%
AUG	234,414	158,079	213,082	308,297	247,299	1,161,171	8,243,177	3.9%
SEP	308,538	180,322	256,930	322,555	249,648	1,317,994	9,561,171	3.4%
OCT	271,999	167,926	282,095	346,142	290,613	1,358,774	10,919,944	3.3%
NOV	140,987	63,304	186,786	233,311	213,434	837,822	11,757,767	3.5%
DEC	147,147	64,917	158,881	180,419	163,762	715,125	12,472,892	4.0%
TOTAL	2,563,667	1,431,938	2,504,806	3,429,541	2,542,941	12,472,892	12,472,892	4.0%
Market Share	20,55%	11.48%	20.08%	27.50%	20.39%	100.00%		

2023	Avis	Budget	Enterprise	Hertz	National/ Alamo	Total	YTD Total
JAN	181,827	65,487	123,652	188,798	143,046	702,810	702,810
FEB	190,145	75,821	107,590	206,867	142,539	722,962	1,425,772
MAR	254,342	104,412	134,608	247,316	183,427	924,105	2,349,877
APR	274,156	134,658	196,094	217,265	208,603	1,030,775	3,380,652
MAY	214,029	146,630	233,204	272,627	246,679	1,113,171	4,493,823
JUN	220,371	155,734	214,896	351,403	195,591	1,137,994	5,631,817
JUL	216,754	165,221	204,004	369,830	207,560	1,163,369	6,795,186
AUG	240,821	157,859	184,695	345,047	209,632	1,138,054	7,933,240
SEP	294,294	149,806	284,758	336,892	244,914	1,310,664	9,243,904
OCT	265,920	170,534	271,416	344,468	277,885	1,330,223	10,574,127
NOV	152,239	72,211	174,950	233,775	153,820	786,995	11,361,122
DEC	117,840	63,949	134,389	194,173	119,753	630,104	11,991,226
TOTAL	2,622,738	1,462,322	2,264,256	3,308,461	2,333,449	11,991,226	
Market Share	21.87%	12.19%	18.88%	27.59%	19.46%	100.00%	

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2023	Gross Revenue	Transactions	YTD Gross	YTD Transactions	Revenue per
	Gross Revenue	Transactions .	Revenue	T TD Transactions	Transaction
JAN	182,662	6,875	182,662	6,875	\$ 26.57
FEB	201,062	7,137	383,724	14,012	\$ 28.17
MAR	214,738	8,079	598,462	22,091	\$ 26.58
APR	243,795	8,458	842,257	30,549	\$ 28.82
MAY	250,617	9,550	1,092,874	40,099	\$ 26.24
JUN	183,350	8,396	1,276,224	48,495	\$ 21.84
JUL	178,577	8,650	1,454,801	57,145	\$ 20.64
AUG	178,228	7,882	1,633,029	65,027	\$ 22.61
SEP	199,599	8,268	1,832,628	73,295	\$ 24.14
OCT	239,876	10,128	2,072,504	83,423	\$ 23.68
NOV	227,874	7,983	2,300,378	91,406	\$ 28.54
DEC	217,878	8,356	2,518,256	99,762	\$ 26.07
TOTAL	2,518,256	99,762	2,518,256	99,762	\$ 25.24



2023	Food & Beverage	Alcohol	Gift Shop	Vending	Total
JAN	94,581	27,001	22,149	542	\$ 144,273
FEB	93,333	27,432	21,176	525	\$ 142,465
MAR	102,174	35,647	24,536	433	\$ 162,790
APR	111,201	35,582	27,274	344	\$ 174,402
MAY	106,032	36,213	30,735	316	\$ 173,296
JUN	105,070	28,173	28,665	271	\$ 162,180
JUL	111,353	31,433	31,937	237	\$ 174,960
AUG	104,513	31,181	32,036	279	\$ 168,008
SEP	102,355	34,840	34,470	260	\$ 171,925
OCT	105,895	37,553	32,609	233	\$ 176,290
NOV	87,515	31,440	25,939	236	\$ 145,131
DEC	79,536	27,439	24,070	292	\$ 131,337
TOTAL	1,203,560	383,933	335,597	3,968	1,927,057
Market Share	62%	20%	20/40	0%	100%

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Grand Junction Regional Airport Authority Statements of Changes in Net Position

Unaudited - subject to change

As of Date:

12/31/2024

			Month					
		12/31/2024	12/31/2024	12/31/2023	Forecas	t Variance	Prior Year	Variance
	-	Forecast	Actual	PY Actual	Forecast \$ Var	Forecast % Var	PY \$ Var	PY % Var
	Operating revenue							
	Aeronautical revenue							
	Passenger airline revenue							
1	Passenger airline landing fees	\$ 64,836	\$ 71,999	\$ (49,546)	\$ 7,163	11.0%	\$ 121,545	-245.3%
2	Terminal rent	132,333	125,634	121,927	(6,699)	-5.1%	3,707	3.0%
3	Other (boarding bridge)	2,979	3,495	(40,506)	516	17.3%	44,001	-108.6%
	Total Passenger airline revenue	200,148	201,128	31,875	980	0.5%	169,253	531.0%
	Non-passenger airline revenue							
4	Non-passenger landing fees	16,994	11,475	(8,021)	(5,519)	-32.5%	19,496	-243.1%
5	Cargo and hangar rentals	5,455	5,455	5,284	-	0.0%	171	3.2%
6	Fuel tax	24,294	18,043	26,470	(6,251)	-25.7%	(8,427)	-31.8%
7	Fuel Flowage Fees and Sales	33,743	39,644	32,598	5,901	17.5%	7,046	21.6%
8	Other (ramp parking, rapid refuel)	1,402	915	1,403	(487)	-34.7%	(488)	-34.8%
	Total Non-passenger airline revenue	81,888	75,532	57,734	(6,356)	-7.8%	17,798	30.8%
	Total Aeronautical revenue	282,036	276,660	89,609	(5,376)	-1.9%	187,051	208.7%
	Non-aeronautical revenue							
9	Land and building leases	58,976	58,976	52,908	-	0.0%	6,068	11.5%
10	Terminal - restaurant & retail	19,911	24,715	17,866	4,804	24.1%	6,849	38.3%
11	Terminal - other	15,450	15,450	15,406	-	0.0%	44	0.3%
12	Rental cars	136,718	110,739	95,665	(25,979)	-19.0%	15,074	15.8%
13	Parking	189,148	229,134	192,580	39,986	21.1%	36,554	19.0%
14	Ground Transportation	8,628	8,344	7,224	(284)	-3.3%	1,120	15.5%
15	Other (advertising, security fee, vending, etc_	4,517	7,864	5,389	3,347	74.1%	2,475	45.9%
	Total Non-aeronautical revenue	433,348	455,222	387,038	21,874	5.0%	68,184	17.6%
	Total Operating revenues	715,384	731,882	476,647	16,498	2.3%	255,235	53.5%

Variance Explanations - December 2024 Revenue Compared to Forecast - Preliminary Financial Statements

(Year-end closing adjustments and airline true-up entries have not been made)

Seat Capacity
Passenger Landed Weight
Enplanements
Load Factor

Dec-24	Dec-24	Dec-23	Forecast Variance		PY Varian	ice
Forecast	Actual	Actual				
27,089	30,715	24,350	3,626	13%	6,365	26%
28,125,015	31,283,283	24,456,535	3,158,268	11%	6,826,748	28%
22,123	23,451	19,850	1,328	6%	3,601	18%
82%	76%	82%		-5%		-5%

Note that expenses have not been presented and compared on a monthly basis, because the timing of incurring expenses are more difficult to estimate and the YTD variances are more meaningful. Variance explanations and account explanations have been provided below for revenue accounts that have a forecast-to-actual variance of more than 5% and where the revenue account makes up at least 5% of the monthly forecasted operating revenue for December (\$36K), plus any other with impactful variances.

Operating Revenues: Operating revenues were 2.3% (\$16K) above forecast in December 2024

- 1 Passenger airline landing fees Passenger landing fees were 11% (\$7K) above forecast due to more flights on larger aircraft.
- 2 <u>Terminal Rent</u> The variance to forecast in December was due to incentive credits. Terminal rent is a fixed charge to the airlines that covers their individual ticket counters and office space, as well as the shared space that includes: ticket queuing area, baggage claim, and secure hold room.
- 12 **Rental Cars** Rental car revenues were below forecast by 19% (\$26K) for the month driven by fewer rental car transactions.
- 13 **Parking** Parking revenues were ahead of budget by \$40K (21%) driven by more enplanements.

Grand Junction Regional Airport Authority Statements of Changes in Net Position

Unaudited - subject to change

	,		Υe	ear to Date								
		12/31/2024	12	2/31/2024	12/31/	2023		Forecast	Variance		Prior Year V	ariance
		Forecast		Actual	PY Ad	tual	For	ecast \$ Var	Forecast 9	% Var	PY \$ Var	PY % Var
	Operating revenue											
	Aeronautical revenue											
	Passenger airline revenue											
1	Passenger airline landing fees	\$ 852,961	\$	890,762	\$ 6	19,927	\$	37,801		4.4%	\$ 270,835	43.7%
2	Terminal rent	1,553,472		1,547,196	1,40	08,562		(6,276)		-0.4%	138,634	9.8%
3	Other (boarding bridge)	39,849		43,284		17,325		3,435		8.6%	25,959	149.8%
	Total Passenger airline revenue	2,446,282		2,481,242	2,04	15,814		34,960		1.4%	435,428	21.3%
	Non-passenger airline revenue											_
4	Non-passenger landing fees	247,011		224,627	14	19,166		(22,384)		-9.1%	75,461	50.6%
5	Cargo and hangar rentals	64,946		64,947	(52,263		1		0.0%	2,684	4.3%
6	Fuel tax	291,755		291,098	3	76,013		(657)		-0.2%	(84,915)	-22.6%
7	Fuel Flowage Fees and Sales	474,345		472,376	5	17,530		(1,969)		-0.4%	(45,154)	-8.7%
8	Other (ramp parking, rapid refuel)	21,366		20,468		18,382		(898)		-4.2%	2,086	11.3%
	Total Non-passenger airline revenue	1,099,423		1,073,516	1,12	23,354		(25,907)		-2.4%	(49,838)	-4.4%
	Total Aeronautical revenue	3,545,705		3,554,758	3,10	59,168		9,053		0.3%	385,590	12.2%
	Non-aeronautical revenue											
9	Land and building leases	715,586		716,452	64	14,836		866		0.1%	71,616	11.1%
10	Terminal - restaurant & retail	255,272		259,381	2	29,739		4,109		1.6%	29,642	12.9%
11	Terminal - other	185,400		185,400	18	34,872		-		0.0%	528	0.3%
12	Rental cars	1,732,911		1,699,330	1,6	10,320		(33,581)		-1.9%	89,010	5.5%
13	Parking	2,325,327		2,352,989	2,1	71,663		27,662		1.2%	181,326	8.3%
14	Ground Transportation	107,316		103,012	9	98,529		(4,304)		-4.0%	4,483	4.5%
15	Other (advertising, security fee, etc.)	95,942		92,307	-	73,726		(3,635)		-3.8%	18,581	25.2%
	Total Non-aeronautical revenue	5,417,754		5,408,871	5,0	13,685		(8,883)		-0.2%	395,186	7.9%
	Total Operating Revenues	\$ 8,963,459	\$	8,963,629	\$ 8,18	32,853	\$	170		0.0%	\$ 780,776	9.5%

Grand Junction Regional Airport Authority Statements of Changes in Net Position Unaudited - subject to change

	Year to Date							
		12/31/2024	12/31/2024	12/31/2023	Forecast \	Variance	Prior Year \	/ariance
	_	Forecast	Actual	PY Actual	Forecast \$ Var	Forecast % Var	PY \$ Var	PY % Var
	Operating expenses							
16	Personnel compensation and benefits	\$ 2,892,479	\$ 2,799,810	\$ 2,494,471	(92,669)	-3.2%	305,339	12.2%
17	Communications and utilities	398,144	332,549	383,748	(65,595)	-16.5%	(51,199)	-13.3%
18	Supplies and materials	746,908	632,282	937,417	(114,626)	-15.3%	(305,135)	-32.6%
19	Contract services	1,153,623	1,083,977	621,656	(69,646)	-6.0%	462,321	74.4%
20	Repairs & maintenance	717,998	733,322	581,025	15,324	2.1%	152,297	26.2%
21	Insurance	163,355	164,644	153,694	1,289	0.8%	10,950	7.1%
22	Training, Travel, & Air Service Development	179,000	156,613	127,633	(22,387)	-12.5%	28,980	22.7%
23	Other Expense (marketing, professional dues, etc.)	126,682	79,408	75,751	(47,274)	-37.3%	3,657	4.8%
24	Contingency Expense	100,000	-		(100,000)	-100.0%		0.0%
	Total Operating expenses	6,478,189	5,982,605	5,375,395	(495,584)	-7.7%	607,210	11.3%
	Excess of Operating revenue over (under) expense	\$ 2,485,270	\$ 2,981,024	\$ 2,807,458	495,754	19.9%	173,566	6.2%
	Non-operating revenue (expenses)							
25	Passenger facility charges	975,601	1,080,254	970,089	104,653	10.7%	110,165	11.4%
26	Interest income	1,273,665	1,218,426	1,141,130	(55,239)	-4.3%	77,296	6.8%
27	Interest expense	(772,893)	(769,413)	(627,566)	3,480	0.5%	(141,847)	-22.6%
28	Customer facility charges	684,896	716,528	630,468	31,632	4.6%	86,060	13.7%
29	Capital contributions	28,452,885	21,700,753	23,024,267	(6,752,132)	-23.7%	(1,323,514)	-5.7%
29	Capital expenditures	(33,013,730)	(25,013,912)	(27,480,829)	7,999,818	24.2%	2,466,917	9.0%
30	Non-Capital Contributions	31,219	39,427	105,071	8,208	26.3%	(65,644)	-62.5%
31	Debt principal payments	(1,161,000)	(1,161,000)	(795,000)	-	0.0%	(366,000)	46.0%
	Total Non-operating revenue (expenses)	(3,529,357)	(2,188,937)	(3,006,270)	1,340,420	38.0%	817,333	27.2%
	Excess of revenue over (under) expense	\$ (1,044,087)	\$ 792,087	\$ (198,812)	1,836,174	-175.9%	990,899	-498.4%

Variance Explanations - December 2024 Preliminary Financial Statements

(Year-end closing adjustments and airline true-up entries have not been made)

Below are variance explanations for revenue and expense accounts with a forecast variance of more than 5% and when the revenue or expense category makes up at least 5% of the YTD operating forecast of \$448K for revenue and \$471K for all non-capital expenses and non-operating revenues and other impactful variances.

	YTD Dec-24	YTD Dec -24	YTD Dec -23				
	Forecast	Actual	Actual	Forecast Variance		PY Variance	
Seat Capacity	352,637	356,185	308,858	3,548	1%	47,327	15%
Passenger Landed Weight	344,696,508	352,271,062	299,736,094	7,574,554	2%	52,534,968	18%
Enplanements	256,738	280,094	251,310	23,356	9%	28,784	11%
Load Factor	73%	79%	81%	6%		-3%	

Operating Revenues: Operating revenues held flat to forecast through December 2024

4 Non-Passenger Landing Fees - Non-passenger landing fees were 9% (\$22K) below forecast driven by fewer FedEx flights and no BLM activity.

Operating Expenses: Operating expenses were 8% (\$496K) below forecast through December 2024

- 18 Supplies & Materials Supplies and materials were 15% (\$115K) below forecast. Actual expenses are incurred on an as-needed basis.
- 19 Contract Services Contract services were 6% (\$70K) below forecast. Actual expenses are incurred on an as-needed basis.

Non-Operating Revenues and Expenses:

- 25 <u>Passenger Facility Charge Revenue</u> PFC revenue was 11% (\$105K) above forecast through December, driven by higher-than-forecasted passenger traffic.
- 29 <u>Capital Contributions & Expenditures</u> The differences to forecasted amounts in these accounts are driven by the actual progression of capital projects.

Grand Junction Regional Airport Authority Statement of Financial Position - Unaudited, subject to change

		Month Ending 12/31/2024	Month Ending 11/30/2024	Variance
	Assets			
	Current Assets			
	Cash and Cash Equivalents - Unrestricted	\$ 19,193,687	\$ 20,388,760	\$ (1,195,073)
	Cash and Cash Equivalents - Restricted	4,013,723	3,831,378	182,345
1	Total Cash and Cash Equivalents	23,207,411	24,220,139	(1,012,728)
	Accounts Receivable			
	Accounts Receivable - Ops, net of allowance of \$24,000	5,218,757	5,207,262	11,495
	Accounts Receivable - Capital	9,935,324	10,945,851	(1,010,527)
2	Total Accounts Receivable, Net	15,154,080	16,153,113	(999,032)
3	Prepaid Expenses	536,265	527,493	8,772
	Total Current Assets	38,897,756	40,900,744	(2,002,988)
ı	Non-Current Assets			
	Capital Assets			
	Capital Assets not subject to depreciation	49,676,441	49,676,441	-
	Capital Assets subject to depreciation, net	57,371,449	57,881,596	(510,147)
4	Total Capital Assets, Net	107,047,890	107,558,037	(510,147)
5	Bond Project Fund	150	122,920	(122,770)
	Total Non-Current Assets	107,048,040	107,680,957	(632,917)
	Total Assets	145,945,796	148,581,701	(2,635,905)
6 I	Deferred Outflows of Resources - Pension Plan	1,184,105	1,184,105	
ı	Liabilities			
	Current Liabilities			
7	Accounts Payable - Ops	141,620	160,318	(18,697)
7	Accounts Payable - Capital	2,180,911	3,429,414	(1,248,502)
8	Accrued Expenses	219,218	203,468	15,750
9	Lease Deposits	151,054	151,054	-
10	Deferred Revenue	28,397	28,397	-
11	Note Payable	412,572	404,043	8,529
12	Current portion of bonds payable	1,073,828	1,311,136	(237,308)
	Total Current Liabilities	4,207,600	5,687,829	(1,480,229)
	Long Term Liabilities			
	CO SIB Payable	3,075,737	3,075,737	-
	Bond and capital lease payable	13,489,592	14,369,592	(880,000)
	Bolid alid capital lease payable	.0,.00,00=	, ,	(,)
	Deferred Revenue	969,533	971,622	(2,089)
		, ,		,
13	Deferred Revenue	969,533 2,246,984	971,622	, ,
	Deferred Revenue Net Pension and OPEB Liability	969,533 2,246,984 19,781,846	971,622 2,246,984	(2,089)
1/1	Deferred Revenue Net Pension and OPEB Liability Total Long Term Liabilities	969,533 2,246,984 19,781,846	971,622 2,246,984 20,663,935	(2,089)

Variance Explanations - December 2024 Statement of Financial Position

(Year-end closing adjustments and airline true-up entries have not been made)

Assets: Total Assets decreased by \$2.6M from November 2024 to December 2024 due to unrestricted cash decrease due to December bond payment and decrease in accounts payble due to timing of capital accounts receivable cycles.

- 1 Cash Unrestricted cash decreased by \$1.2K due to bond payment and timing of payments for capital projects.
- 2 Accounts Receivable Total receivables decreased by \$1M due to collection of capital accounts receivable.
- 3 <u>Prepaid Expenses</u> Prepaid expenses are primarily related to insurance contracts and software subscriptions that we pay annually, or in advance, that we will receive benefit for over a period of time. As we use these services over the policy or contract period, the amount is recognized as an expense, rather than expensing the entire annual cost in the month that it is paid.
- 4 <u>Capital Assets, Net</u> Historically, the airport has not capitalized equipment throughout the year as it is purchased, but instead, expenses all purchases as part of capital expenditures and then capitalizes assets at year end. This allows us to track spending for budget purposes. Therefore, the only change in the fixed assets accounts that will be seen on a monthly basis is the regular monthly depreciation of assets.
- 5 <u>Bond Project Fund</u> The remaining bond project fund balance represents interest earnings that were accumulated on the project funds. The accumulated interest is still restricted in purpose, but is available to cover debt service. The balance was applied to the December bond payment.

Deferred Outflows of Resources:

6 <u>Deferred Outflows of Resources - Pension Plan</u> — The deferred outflows of resources represent a timing difference for recognizing changes in the estimated pension liability for our PERA pension and health plans offered to employees. The pension liability is only re-valued annually so there is no change from month to month. The change in these accounts represent accounting estimates and non-cash transactions. These amounts will only change once per year when the calculation is updated.

Liabilities: Total Liabilities decreased by \$2.4M from November 2024 to December 2024 due to a decrease in accounts payable associated with the airfield projects.

- 7 <u>Accounts Payable</u> The majority of the balance and the variance from month to month are caused by the capital expenses payable to contractors and engineers associated with our capital projects.
- 8 <u>Accrued Expenses</u> This category is primarily made up of liabilities for un-used Paid Time Off and payroll accruals to recognize payroll expenses in the periods that the employees have worked. Changes in this account month to month are almost entirely related to changes in the payroll accruals.
- 9 <u>Lease Deposits</u> Lease deposits are primarily made up of General Aviation Lease deposits that were required in the standard ground lease based on a number of month's rent. We also hold deposits for parking passes held by airport tenant employees. These amounts are payable back to tenants at the end of the lease, or as parking passes are returned. The balance of deposits typically does not change materially from period to period as activity is limited.
- 10 <u>Deferred Revenue</u> This liability represents rent received in advance and is primarily made up of a pre-payment received by the BLM in 2017. Prepaid rent is a liability because we have not provided our tenant with the space for the period of time that they paid us for.
- 11 <u>Note Payable</u> This line is the amount due in the next year on the CO SIB loan taken to pay for the public parking lot expansion and rehabilitation of Taxilane C1A. SIB loan payments are due annually in March.
- 12 <u>Current Portion of bonds payable</u> This balance represents principal and interest due on the outstanding revenue bond in the current calendar year. We have semi-annual payments due June 1 and December 1 for the bonds.
- 13 <u>Long-Term Liabilities</u> The long-term bond and capital lease payable balance is updated annually following the December bond payment to reflect the remaining portion due beyond one year. Long-term deferred revenue represents payments received by the airport for future rights of services or rent for periods farther out than 12 months. The net Pension liability is also only calculated annually, so there will be no change in this amount. This is the actuarial estimate of the airport's portion of the unfunded Pension liability for PERA.

Deferred Inflows of Resources:

14 <u>Deferred Inflows of Resources - Pension Plan</u> — Similar to deferred outflows described above, the deferred inflows of resources represent a timing difference for recognizing changes in the estimated pension liability for our PERA pension and health plans offered to employees. Deferred Inflows of resources actually represent increases to the pension liability that will be recognized in future years, primarily related to changes in actuarial assumptions. These will only be calculated annually, and therefore no changes will be seen month to month.

Total Net Position: Total Net Position decreased from November 2024 to December 2024 by \$274K driven by a decrease in cash due to the timing of payments and receivables for airfield projects offset by a decrease in accounts payable and bond payable.

Grand Junction Regional Airport Authority Current Assets and Current Liabilities - Unaudited, subject to change

	Month Ending 12/31/2024		Month Ending 11/30/2024	Variance
Current Assets				
Cash and Cash Equivalents - Unrestricted	\$	19,193,687	\$ 20,388,760	\$ (1,195,073)
Cash and Cash Equivalents - Restricted		4,013,723	3,831,378	182,345
Operating Accounts Receivable		5,218,757	5,207,262	11,495
Capital Accounts Receivable		9,935,324	10,945,851	(1,010,527)
Prepaid Expenses		536,265	527,493	8,772
Total Current Assets		38,897,756	40,900,744	(2,002,988)
Current Liabilities				
Accounts Payable - Ops		141,620	160,318	(18,697)
Accounts Payable - Capital		2,180,911	3,429,414	(1,248,502)
Accrued Expenses		219,218	203,468	15,750
Lease Deposits		151,054	151,054	-
Deferred Revenue		28,397	28,397	-
Current portion of note and bonds payable		1,486,400	1,715,179	(228,779)
Total Current Liabilities		4,207,600	5,687,829	(1,480,229)
Current Ratio - Excluding Restricted Cash		8.29	6.52	1.77
Days Unrestricted Cash on Hand		1,039	1,103	(65)

GJRAA - Breakdown of Capital Expenditure Costs Year-to-Date through December 31, 2024

2024 GRANT FUNDED CAPITAL EXPENDITURES INCURRED AND GRANT REVENUE RECOGNIZED

			Grant Revenue	
Grant		2024 Project	Recognized in	
Number	Project/Grant Description	Costs Incurred	2024	2024 GJRAA Local Share
AIP 72	Construct Runway 11/29 (Phase 11-Grading and Drainage)	1,041,560	1,041,560	-
AIP 75	Runway Design -Schedule 4-7 Utility Infrastructure *	(10,555)	(9,499)	(1,055)
AIP 76	RWY 11-29 Construction Schedule 4	1,452,277	1,346,406	105,871
AIP 77	NAVAIDs and Schedule 4a Grading and Drainage	406,480	386,156	20,324
AIP 78	Temp NAVAID Equipment Construction Pavement Design	8,315,529	7,483,976	831,553
AIP 79	RWY 12-30 Sch 5-7 Grading & Drainage	5,794,403	5,414,290	380,113
AIP 80	Passenger Loading Bridges	1,162,417	1,104,296	58,121
AIP 81	RWY 12-30 Sch 6 Grading & Drainage	3,862,459	3,622,601	239,859
AIP 82	RWY 12-30 Pavement Subbase	714,162	642,746	71,416
AIP 83	RWY 12-30 Pavement Subbase	719,626	647,663	71,963
AIP TBD	RWY 12-30 Pavement Design Remaining	594,324	-	594,324
CDOT	ARFF Truck Replacement	34,263	20,558	13,705
	Total Grant Projects	\$ 24,086,946	\$ 21,700,753	\$ 2,386,193

^{*}Expenses reallocated to AIP 72

	2024 Costs	
Project Description	Incurred	
Employee Parking Lot Expansion	9,200	
4/22 Pavement Rehab	82,101	
Gate 1 Repairs	11,273	
GJT Fire Suppression System Upgrade Design	4,375	
GJT Passenger Boarding Bridge Replacement Design	(37,425)	Grant awarded - reclass to AIP 80
Parking Lot Expansion Landscaping & Lighting	201,548	
ATCT Roof and Mechanical Replacement	29,040	
Basement Improvements	61,046	
Rental Car Common Use Facility	80,403	
Branding and Signage	57,355	
Terminal Parking Expansion Design	6,063	
Other Capital Expenditures	421,988	
Total Non-AIP Projec	ts \$ 926,966	_

Total Capital Expenditures YTD \$ 25,013,912